

2430 E Street, N. W.
Washington 25, D. C.

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Dear Andy:

We are now engaged in formulating overall plans up to August 1951. All members of the staff will be eligible for reassignment or reorientation during this period. It is my intent to transfer to about May 1951, to about June 1951, and to Washington about August 1951.

I plan to replace these three employees with from offering such assignments to in order of arrival dates at that station.

At least two and possibly three replacements which will then be required by will be sent from If possible these should be trained who have not had, or recently had an overseas assignment. and fall into this category.

Whether dependents can enter the Far Eastern Theater will obviously have to be considered at that time and will affect our selection.

Another point to be settled is that of promotions, which is probably the first question that these personnel will ask when offered the assignment. I am not certain that any of the three are ready for GS-11 yet but would like your recommendations and comments on the subject at an early date.

I would prefer that the matter not be discussed with the individuals until we have settled the promotion question.

Sincerely,

~~CONFIDENTIAL~~

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